

KENORA URBAN TRAILS COMMITTEE MEETING MINUTES

Date: Mar. 1, 2011 **Time** 8 a.m. **Location** Operations – Training Room

Special Guests		
Bob Bernie, O.P.P.		
Attendance		
Barb Manson	Ren Amell	Dave Schwartz
Judy Underwood	Diane Pelletier	Sharon Smith
Lisa Yeomans	Penny Beal	
Regrets		
Dan Essery	Heather Paterson	Jennifer Findlay
Jeff Wykes	Steve Mastromatteo	

#	Responsibility	Item	Due Date	Status
			2010	
1	Barb/Sharon	Grand Opening Ceremony – Mink Bay Bridge	Spring 2011	
2	Barb	Accessible picnic table – Rotary Way – Spring 2011 installation.	Spring 2011	
3	Judy/Barb	Develop voice-over Trail DVD	Apr. 2011	
4	Barb	Bench donation from Kenora Comm. Foundation – Rat Portage Trail – ordered with spring installation	Spring 2011	
5	Barb	Cultural Landscape Designation – Mink Bay Trail	Apr. 2011	
6	Dave	Bicycle Route Sub-Committee – Report Two resolutions to be brought forward to Trails Committee	Apr. 2011	
7	Penny	Continue researching material for Historical Plaques – Rabbit Lake Trails	Apr. 2011	
8	Ren/Barb	Trail Inventory – of all trails	May. 2011	
9	Barb	Trail By-law	Apr. 2011	
10	Barb/Diane	Apply for MNR funding for Rat Portage Trail.	Feb. 2011	DONE
11	Barb/John D.	Signage – new feeders Mink Bay & Laurenson’s Creek Trails, move other signs & order Laurenson’s Creek Trail historical signs	Spring 2011	
12	Barb/Diane	Apply for Kenora Community Foundation Funding – Rabbit Lake Trail	Mar. 2011	DONE
13	Barb	Rabbit Lake Trail Phase II Development – proceed with project – spring start up	Sept. 2011	

MEETING NOTES

CALL TO ORDER

Diane Pelletier called the meeting to order at 8:07 a.m.

DECLARATION OF PECUNIARY INTEREST

None declared.

ADOPTION OF MINUTES

Moved by Penny Beal and seconded by Sharon Smith to accept the Minutes of the February 8, 2011 Kenora Urban Trails Meeting.

ADMINISTRATION

Bicycle Sub-Committee

Dave presented the Bicycle Sub-Committee report.

Moved by Dave Schwartz and seconded by Ren Amell to approve the Bicycle Power Point Presentation to be presented to Council. CARRIED.

The following were discussed by the Committee:

- Urban Biking and Mountain Biking to be part of the mandate of the Bicycle Sub-Committee
- Relationship between Trails Committee & Bicycle Sub-committee formalized & procedures reviewed – Sub-committee to send minutes to Trails Committee & vice versa – Trails Committee to review all requests and send to Council anything requiring a resolution. Terms of reference to be reviewed to ensure working relationship is included.
- Plans for 2011 discussed – two resolutions to be brought forward to the Trails Committee which will then be reviewed and brought forward to Council:
 - #1. Proposed Bicycle Routes Map
 - #2. 2011 Bicycle Sub-Committee Action Plan – formalize 7.9 km bike route from round-a-bout to west City limits - this plan to include the purchase and installation of share-the-road type signage, partnership with City of Kenora lane painting and logo where required. Plan to include budget plans. Partnerships have been formed with Kenora BIZ and LOWBIC. Dave waiting for a detailed estimate from Marco Vogrig, City Engineer.
- Working with Kenora BIZ to have recommended bicycle rides included in the 2011 Tourist Map.
- Both Committees to review each other plans each year to ensure funding is available for each Committee's projects. To work in partnership in developing a work plan for each year. Jim Clark & Diane Pelletier have offered guidance in grant writing.

Walking Trails By-law

A trail by-law is being developed which will include usage designation for each trail. Changes were made to the Trails By-law. Barb to email to Committee and submit to By-law enforcement for comments.

DEVELOPMENT OF TRAILS

Beaches, Parks & Trails Development- Update

On Tuesday, Feb. 22nd at 4 p.m. Mike Scatliff, Consultant made presentation to new Council on the Beaches, Parks & Trails Report. It was well received.

Mink Bay Trail

- Grand Opening – on hold until May, 2011
- Mink Bay Cultural Landscape Heritage designation progressing. Land titles search is the next step.

Rat Portage Urban Trail

- Photos were received from Leanne Carver to include in the historical signage for Laurenson's Creek Trail – Leanne has given permission to use her photos free of charge for this signage

Rabbit Lake Trail – Phase II

Penny has been gathering historical information about this trail. Development of Phase II of the Rotary Way Trail to begin in the spring.

SIGNAGE

Directional Signage

Mink Bay – Feeder Trail Signs – Barb to order and have placed in the spring. (Mink Rapids Trail & Slabtown Way) Some existing directional signs to be moved.

Rat Portage Trail - Feeder Trail Signs – Barb to order and have placed in the spring. (Laurenson's Creek Trail) – Historical signs to be ordered.

PROMOTION

Trails Power Point Presentation

Barb & Judy working on a voice-over DVD presentation.

FUNDING

Update – Grants:

Trillium Grant - Phase II – Rabbit Lake Trail – \$68,000 Grant approved by the Ontario Trillium Foundation, monies received.

Kenora Rotary – President's Project - Barb applied for a \$10,000 President's Project grant towards the Rabbit Lake Trail – Phase II project. No reply as of yet.

Kenora Community Foundation Grant – Grant (\$5,000.00) applied for the Rabbit Lake Trail – Phase II.

MNR Funding – Grant for \$2,000.00 applied for, as well as any left-over funding.

N.W. Health Unit – Judy Underwood confirmed that the N.W. Health Unit will donate \$600.00 towards the Laurenson's Creek Trail development.

NEXT MEETING DATE:

Tuesday, April 5, 2011 – 8 a.m. – Operations Training Room